

## **3.7 Risk assessment policy**

### **Policy statement**

We take all reasonable steps to ensure staff and children in our care are not exposed to risks. At Perins Pre-School, we promote the safety of children, parents/carers, staff, students, volunteers, and visitors by reviewing and reducing any risks.

### **Risk assessment.**

Risk assessments document the hazard and aspects of the environment that needs to be checked on a regular basis. These include who can be harmed, existing controls, the seriousness of the risk or injury, any further action needed to control the risk, who is responsible for what action, when and how often will the action be taken and how this will be monitored and checked.

Perins Pre-School carries out written risk assessments annually. These are reviewed to cover potential risks to children, parents, staff, students, and volunteers at the setting. When circumstances change in the setting, for example, a significant piece of equipment is introduced, or new activities/experiences, current risk assessments are reviewed, or a new one will be conducted.

- All outings away from the setting are individually risk assessed and adequately staffed.
- Any events held in or on the ground of Sunhill Junior school will be risk assessed.
- The Manager and the Estate team carry out risk assessments that include relevant aspects of fire safety, food safety for all areas of the premises.
- We take precautions to reduce the risks of exposure to Legionella (Legionnaires disease). The Manager and Estate team ensure that we are familiar with the HSE guidance and risk assess accordingly.
- We encourage the children to manage their own risk in their play.
- All our risk assessments are shared with the Health and Safety manager: James Topping to ensure they are in the same format as other risk assessments of the Perins MAT.

### **Legal framework**

- Management of Health and Safety at Work Regulations (1999)

### **Further guidance**

- Five Steps to Risk Assessment (HSE 2011)
- Legionnaires' Disease – A Brief Guide for Duty holders (HSE 2012) [www.hse.gov.uk/pubns/indg458.pdf](http://www.hse.gov.uk/pubns/indg458.pdf)
- Dynamic Risk Management (Pre-school Learning Alliance 2017)

This policy was adopted by

Perins Pre-school

On

25<sup>th</sup> April 2024

Date to be reviewed

25<sup>th</sup> April 2025

Signed on behalf of the provider

*Michelle Osman*

Name of signatory

Michelle Osman

Role of signatory (e.g. chair, director or owner)

Pre-School Manager